



# Lauren Feldman

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BUY | BUILD | INVEST

**Broker** B. A. Hons

## For Buyers

Thank you for approaching me with your real estate needs. I look forward to accompanying you on the journey to finding your dream space! Attached, you will find a link to a google form encompassing all information that must be submitted in order to start the buying process; and by scrolling down, you will have access to a printable version of the form.

Please note that I employ a team of seasoned trades who can be of your assistance if any renovations are necessary to ensure your future property exceeds your personal standards. Do not hesitate to contact me with any questions or concerns you may have throughout the buying process, as I will happily address them!

<https://forms.gle/d93wgCRiUP8KksNh9>

Sincerely,

Lauren Feldman B.A. Hons.  
Real Estate Broker RE/MAX Hallmark Realty Ltd.  
(416) 576-8739



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**Broker** B. A. Hons

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Budget: \_\_\_\_\_

Location Parameters:  
\_\_\_\_\_  
\_\_\_\_\_

Permission to be on Prospecting List:

Yes No Other: \_\_\_\_\_

Ideal Closing Date: \_\_\_\_\_

Please attach Mortgage Letter of Approval:



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## For Sellers

Thank you for approaching me with your real estate needs. My services guarantee your home will be thoroughly evaluated, staged and promoted to its utmost potential in order to ensure maximum profit! Attached, you will find a link to a google form encompassing all information that must be submitted in order to start the selling process; and by scrolling down, you will have access to a printable version of the form.

<https://forms.gle/jxPB2oQnrp69WHY8>

Below you will also find a document containing the outline of the selling process, which can later be tailored to suit your needs and preferences. Please note that I employ a team of seasoned trades who can be of your assistance if any renovations are necessary to ensure your future property exceeds your personal standards. Do not hesitate to contact me with any questions or concerns you may have throughout the selling process, as I will happily address them!

[https://docs.google.com/document/d/14n3KVVW2NGzIF1mxVobdL2mtgcufGMHFUutX\\_tj5zJ1g/edit?usp=sharing](https://docs.google.com/document/d/14n3KVVW2NGzIF1mxVobdL2mtgcufGMHFUutX_tj5zJ1g/edit?usp=sharing)

Sincerely,

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## Selling Process:

1. Listing Presentation and discussion of general expectations
2. Comparables and pricing information provided to the client
3. Visit with contractor and trades (if required)
4. If applicable, renovation quote and booking of trades (at agent's cost)
5. Staging consultation (included service)
6. Photos and 360° interactive virtual tour (included service)
7. Listing loaded on the Tuesday of the week of sale
8. Broker's open house on Thursday of week of sale
9. Public open house over weekend of sale
10. Private showings throughout week of sale
11. Following Tuesday offer night - depending on the current state of the market, we either accept offers any time or hold back offers and have an offer night.



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**Broker** B. A. Hons

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Ideal Listing Price: \_\_\_\_\_

Areas where home may need additional renovations: please describe in detail what is needed.

\_\_\_\_\_

Current Mortgage Status:

\_\_\_\_\_

Ideal Closing Date: \_\_\_\_\_

Financial Concerns: \_\_\_\_\_

If applicable: Condo maintenance fees, locker number, parking spot:

\_\_\_\_\_

Rent, if tenanted, and date of lease expiry:

\_\_\_\_\_

Age of Roof: \_\_\_\_\_

Age of Furnace: \_\_\_\_\_

Age of Windows: \_\_\_\_\_

Age of Hot Water Tank - Please indicate whether it is rented or not:

\_\_\_\_\_

Please attach copy of Yearly Property Tax: